

(Date)

James Crews
Development Manager
Infinity Investment Group
PO Box 390
Wanaka

Dear James,

I am looking for your approval for the enclosed plans for (owner's name), (lot #), (address), Peninsula Bay, Wanaka.

You will find the following information:

- Site plan
- Floor plan
- Elevations – showing material & finishes
- All construction details
- Exterior colour/material schedule
- Landscape plan – showing materials & finishes
- Coloured perspective

My bond payment is enclosed.

I appreciate your time and look forward to your approval soon, should you need any further information then please don't hesitate to phone or email me.

Thank you

Regards

(Name of builder or purchaser)